

Question 1: Use and distribution of our work products

Answer 1: The use and distribution of work results is always a case-by-case decision. Whether and in what form agreements to limit liability or reliance letters are to be concluded is agreed on a case-by-case basis.

Question 2: conflicts of interest

Answer 2: The definition of and compliance with the contractor`s internal processes cannot be specified or checked by the client. In principle, all of the client`s requirements from the service agreement must be met, and compliance with all laws and guidelines under German law must be ensured and implemented

Question 3: Confidentiality

Answer 3: In principle, all of the client`s requirements from the service contract as well as the specific specifications defined for each individual case must be met.

Question 4: Audit Rights

Answer 4: The provisions set out in the service agreement as well as the requirements and case-specific specifications apply, as far as this is legally possible under local law in Germany.

Question 5: Client file

Answer 5: As a rule, the contractor can retain documents to the extent customary in the profession, but at least for the period prescribed by law.

Question 6: Data Processing Agreement

Answer 6: In principle, all of the client`s requirements from the service contract must be met and compliance with all laws and guidelines under German law in terms of data protection must be ensured and implemented. Whether personal data is processed in an individual case and whether it appears necessary to conclude a data protection agreement as a result must be examined and determined on a case-by-case basis